

**VILLAGE OF UPPER BROOKVILLE  
SPECIAL BOARD OF TRUSTEES MEETING  
COTTAGE AT 24 WOLVER HOLLOW ROAD  
MAY 29, 2025 at 11:00 a.m.**

A Public Hearing of the Board of Trustees of the Incorporated Village of Upper Brookville was held on Thursday May 29, 2025, at 11:00 a.m. to consider proposed Local Law B-2025 & C-2025.

Present:	Innis O'Rourke	Trustee
	Helen Solomon	Trustee
	Joseph Burns	Trustee
Absent:	Elliot Conway	Mayor
	Peter Pappas	Deputy Mayor
Also Present:	Tracy L. Lynch, Clerk/Treasurer	
	Peter MacKinnon, Esq. of Humes & Wagner, LLP	
	Attorneys for the Village	
	Linda Scherer, Deputy Clerk/Treasurer	

Trustee O'Rourke called the meeting to order at 11:05 a.m.

**THE PLEDGE OF ALLEGIANCE**

**HEARING ON PROPOSED LOCAL LAW B-2025, "*ALARM SYSTEMS*"**

Trustee O'Rourke called the hearing on proposed Local Law B-2025 to order. The affidavit of mailing and the public information notice were presented and ordered annexed to the minutes of this hearing. The Local Law was presented for consideration at the last Board of Trustees meeting.

The Board discussed and considered proposed Local Law B-2025 which will repeal Chapter 78, "*Alarm Systems*," in its entirety and replace with new Chapter 78, "*Alarm Systems*," of the Code of the Village of Upper Brookville which will set forth regulations and standards applicable to alarm systems and alarm users so as to reduce the incidences of false burglar alarms, maximize the efficient use of police personnel and resources in addition to providing efficient police protection to Village residents.

Trustee O'Rourke called for comments in favor of, or in opposition to, the proposed local law. There being no questions or comments, Trustee O'Rourke declared the hearing closed.

**ADOPTION OF LOCAL LAW 2-2025 - "*ALARM SYSTEMS*"**

The Board considered the adoption of Local Law 2-2025 which will repeal Chapter 78, "*Alarm Systems*," in its entirety and replace with new Chapter 78, "*Alarm Systems*," of the Code

of the Village of Upper Brookville which will set forth regulations and standards applicable to alarm systems and alarm users so as to reduce the incidences of false burglar alarms, maximize the efficient use of police personnel and resources in addition to providing efficient police protection to Village residents. *(See Attached Exhibit A)*

After discussion, and on motion duly made and seconded, the Board unanimously

**RESOLVED** that Local Law 2-2025 be, and the same hereby is enacted by the Board of Trustees of the Incorporated Village of Upper Brookville as follows:

Votes in favor of adoption:	Innis O'Rourke	Aye
	Joseph Burns	Aye
	Helen Solomon	Aye

Not Present:	Elliot Conway
	Peter Pappas

Vote against adoption:	None
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#### **HEARING ON PROPOSED LOCAL LAW C-2025, "FEES & DEPOSITS"**

Next, Trustee O'Rourke called the hearing on proposed Local Law C-2025 to order. The affidavit of mailing and the public information notice were presented and ordered annexed to the minutes of this hearing. The Local Law was presented for consideration at the last Board of Trustees meeting.

The Board discussed proposed Local Law C-2025 Chapter 112, "***Fees & Deposits***" which will amend Section 112 -7 of the Code of the Village of Upper Brookville by removing the annual renewal fee of \$75 to now include a five-year permit for a cost of \$100. All new alarm user permits shall initially expire on May 31, 2030, and thereafter expire on May 31<sup>st</sup> every 5 years from thereon. Any new alarm user permit issued after June 1, 2025 shall be prorated as to the fee and permit term.

Trustee O'Rourke called for comments in favor of, or in opposition to, the proposed local law. There being no questions or comments, Trustee O'Rourke declared the hearing closed.

#### **ADOPTION OF LOCAL LAW 3-2025 - "***FEES & DEPOSITS***"**

The Board considered the adoption of Local Law 3-2025, which will amend Section 112 -7 of the Code of the Village of Upper Brookville by removing the annual renewal fee of \$75 to now include a five-year permit for a cost of \$100. All new alarm user permits shall initially expire on May 31, 2030, and thereafter expire on May 31<sup>st</sup> every 5 years from thereon. Any new alarm user permit issued after June 1, 2025 shall be prorated as to the fee and permit term. *(See Attached Exhibit B)*

After discussion, and on motion duly made and seconded, the Board unanimously

**RESOLVED** that Local Law 2-2025 be, and the same hereby is enacted by the Board of Trustees of the Incorporated Village of Upper Brookville as follows:

Votes in favor of adoption:	Innis O'Rourke	Aye
	Joseph Burns	Aye
	Helen Solomon	Aye

Not Present:	Elliot Conway
	Peter Pappas

Vote against adoption:	None
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At 11:18 a.m., on motion duly made and seconded, the Board unanimously

**RESOLVED** to enter Executive Session to discuss a resident matter.

At 11:26 a.m., on motion duly made a seconded, the Board unanimously

**RESOLVED** to come out of Executive Session and no action was taken.

The meeting was adjourned at 11:28 a.m.

The next regular meeting is scheduled for Monday June 16, 2025 at 5:30 p.m.

Signed by TL Lynch 6/16/2025

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Tracy Lynch  
Village Clerk