



VILLAGE OF UPPER BROOKVILLE
24 Wolver Hollow Road
Glen Head, NY 11545
516-624-7715 Ext. 3
buildingdept@upperbrookville.org

STREET OPENING PERMIT APPLICATION

Permit No. _____

Applicant/Owner _____
 Name Address Phone

Contractor _____
 Name Address Phone

If applicant is a corporation give name and title of responsible
 Officer _____ Title _____

Location of Job: Section _____ Block _____ Lot(s) _____

Street Address _____

Request permission to open _____ side of _____ Street/Road for the purpose
 of installing _____

Work to start on _____ and be completed on _____

Opening: Length _____ Width _____ Depth _____

***Complete diagram on Page 2**

Filing Fees and Deposit

**Separate checks are required for each fee/deposit needed, payable to
 ‘Inc. Village of Upper Brookville’**

1. Water, Gas, Electrical, Telephone, CATV connection per lot fee: \$750
2. Deposit: \$1,500, or an amount to be determined by the Road Commissioner to ensure proper restoration of the street by the Village. No deposit shall be returned unless the work is completed to the satisfaction of the Village.
3. Installation of transmission or distribution main along length of road fee: **(\$1000 Minimum)**
 1-1000 Linear Feet: \$13/LF, plus;
 1001-5000 Linear Feet: \$5/LF, plus;
 5001+ Linear Feet: \$2/LF

Please indicate "NORTH"
 by direction arrow.

LOCATE OPENING
 ON DIAGRAM BELOW

Show distance from nearest
 side street, telephone pole, etc.



REQUIREMENTS TO OBTAIN STREET OPENING PERMIT

Utility/Contractor shall maintain at a minimum the following insurance coverages, **giving evidence of same to the Municipality, on the form of Certificates of Insurance stating all work performed at any and all locations, copies of the General Liability Declaration Page and copy of the Additional Insured Endorsement, providing 30 days' notice of cancellation, non-renewal or material change.** New York State licensed carrier is preferred; any non-licensed carriers will be accepted at the Municipalities discretion. The insurance carrier must have an A.M. Best Rating of at least A- IX. All subcontractors must adhere to the same insurance requirements.

I. WORKER'S COMPENSATION AND NYS DISABILITY

Coverage	Statutory
Extensions	Voluntary compensation All states coverage; Employers liability – unlimited
Required Form for Workers Comp:	C105.2 – certificate of NYS Workers Compensation Insurance Coverage OR if insured with the State Insurance Fund, form SI-26.3 – State Insurance Fund Certificate of Workers Compensation Insurance
Required Form for NYS Disability:	DB120.1 – Certificate of Disability Benefits Insurance

II. COMMERCIAL GENERAL LIABILITY

Coverage	Occurrence - 1988 ISO or equivalent
Limits	General Aggregate \$2,000,000 Products-Comp/Ops Aggregate \$1,000,000 Personal. & Advertising. Injury \$1,000,000 Each Occurrence \$1,000,000 Fire Legal (Any one Fire) \$50,000 Medical Exp. (Any one Person) \$5,000
Additional Insured	Municipality and all appointed and elected officials, employees and volunteers Using ISO form CG2026 or equivalent
Mandatory	Contractual Liability to coverage the Hold Harmless; Aggregate Limits per project;

III. AUTOMOBILE INSURANCE

Coverage	Standard New York policy insuring all owned, hired, and non-owned vehicles
Limits	Minimum Limit - \$1,000,000 CSL
Additional Insured	Municipality and all appointed and elected officials, employees and volunteers

IV. UMBRELLA LIABILITY - RECOMMENDED

Coverage	Umbrella Form or Excess following form of primary General Liability and Automobile Liability
Minimum Limit	\$2,000,000
Additional Insured	Municipality and all appointed and elected officials, employees and volunteers

V. **HOLD HARMLESS/INDEMNIFICATION AGREEMENT**

The contractor shall indemnify and hold the Municipality harmless against any claim of liability or loss including the cost of defense for personal injury or property damage resulting from or arising directly or indirectly out of or resulting from the permit holders/Licensee operations within the Municipality including losses arising out of the negligent acts or omissions of the contractor, its servants or agents, and any subcontractors, its servants or agents.

Applicant Name (Print)

Date

Applicant Signature

Official Use Only

This application shall constitute the Street Opening Permit when it is endorsed below by the Village Clerk or Road Commissioner.

Approved by _____ Title _____

Date _____